



**Fees Policy:**

**Opening Time:**

Monday, Tuesday, Wednesday, Thursday, Friday. 09.00-11:30

Current fees are £5:00. per session.

Fees are periodically reviewed by the Committee and parents will be given reasonable notice in writing of any changes.

A registration fee of £5 will be charged when first booking a child's place. This will be deducted from the **first** account when the child starts. The registration fee will not be refunded for any child who does not start on the agreed date.

Nursery Education Funding is available from the term following the child's third birthday. Please ask for a leaflet.

For children in receipt of nursery education funding our normal fees will apply for hours or sessions attending in excess of the funding.

There will be no concessions for periods of sickness or holidays taken during normal sessions. In the case of a child's legitimate long term illness, the Committee will consider the circumstances and come to an arrangement with the Parent regarding fees.

Fees will be calculated on a termly basis and may be paid half termly or termly in advance. In exceptional circumstances, fees may be paid weekly in advance. Agreement must be made with the committee.

Accounts will be handed (or sent) to parents on the first day of term detailing the fees due.

Fees must be paid by the end of the second week of the start of term or half term.

In the case of children starting part way through the term, payment of fees must be made by the end of the second week of the child starting.

Cheques are to be made payable to The Wishing Well Nursery and not an individual and receipts will be given as proof of payment.

Legal advice will be sought for the recovery of any outstanding fees or charges.

Date:

Signed:

Nursery Committee

Signed:

Staff